



For Information Only

**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Grants Administrator
(Requesting Department)

Date: December 11, 2019
(Submission Date)

For the December 17, 2019 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ _____
- ☐ New Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____

Approval:

This request was approved by the City Council at its meeting held on December 10, 2019.

Cherie Roc Town Clerk
(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

For Information Only

Reason for request:

The purpose of the request is to refer to the Board of Finance for any necessary action an application to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management, a Memorandum of Agreement regarding Homeland Security Grant Funds for DEMHS Region 3 for FFY 2019.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

December 11, 2019

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on December 10, 2019 the following Resolution was adopted:

BE IT HEREBY RESOLVED that the City Council of the City of Bristol, Connecticut, may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management, a Memorandum of Agreement regarding Homeland Security Grant Funds for DEMHS Region 3, including any and all documents which it deems to be necessary or appropriate for FFY 2019; and

BE IT FURTHER RESOLVED that Ellen Zoppo-Sassu, as Mayor of the City of Bristol, is authorized and directed to execute and deliver any and all documents on behalf of the City Council of the City of Bristol, Connecticut, and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The Town Clerk further certifies that Ellen Zoppo-Sassu holds the office of Mayor and that she has held that office since November 13, 2017.

BE IT FURTHER RESOLVED this matter be referred to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC
Town and City Clerk

TP/dml



RECEIVED
2019 NOV 27 PM 3:38
TOWN AND CITY CLERK
BRISTOL, CT

DATE: November 26, 2019
TO: Mayor Ellen Zoppo
City Council Members
FROM: Dawn Leger, Grants Administrator *D. Leger*
RE: FFY 2019 State Homeland Security Grant Program

Background

The Connecticut Department of Emergency Services and Public Protection (DESPP) is the recipient and administering agency of the State Homeland Security Grant Program. For FFY 2019, DESPP funds are to be distributed to Regional Planning Organizations (RPO) across the state. The RPOs are then responsible for using grant funding for regional projects associated with emergency management and homeland security.

Project Description

The City of Bristol is one of 41 municipalities that comprise the Capitol Region Council of Governments (CRCOG) planning team focused on emergency management and homeland security. CRCOG proposes to utilize said funding for seven regional set-aside projects that will benefit the state's municipalities: Regional Collaboration; CT Intelligence Center/Fusion Center; CBRNE Detection and Response; Metropolitan Medical Response System; Citizen Corps. Program; Medical Preparation and Response; and Cyber Security. DEMHS Region 3 may also provide financial and programmatic support for member municipalities (such as the regional bomb squad) in accordance with approved bylaws.

As a CRCOG member and beneficiary of grant funds, Bristol is required to execute a formal Memorandum of Agreement with DESPP. The City of Bristol will not receive actual grant funding.

City Match

There is no City match requirement.

Requested Action

To authorize the Mayor or Acting Mayor to execute any and all documents associated with the Memorandum of Agreement, and to refer the matter to the Board of Finance for any necessary action.

Presented at Council Meeting

12/10/19

Adopted

Ordered Filed

Referred to

Refer to Board of Finance

Doc